

Businesses Need Solutions

At Vulcan Logic, we are committed to providing our clients with the highest level of computer service possible. For over a decade we have invested in the future of our clients by providing them with competitively priced products, professional services, expert service and quality support.

We recognize that no two businesses are alike, and will not try to push cookie-cutter solutions on our clients. We'll research your needs, consider each aspect of your business and provide you with a complete turnkey solution that addresses your specific requirements and budget.

Vulcan Logic has everything you need to provide your business with complete system integration and IT solutions. We can handle all your IT needs, from hardware to software to systems design and consulting.

We Can Help

Vulcan Logic can help your company:

- *Manage and protect your IT investment*
 - *Share information, even between disparate and/or legacy systems*
 - *Share office resources*
 - *Streamline and/or automate operations*
 - *Improve productivity*
 - *Manage and secure data*
 - *Improve communication*
 - *Harness the power of the Internet*
- ... and much more. Visit our Web site at **www.vulcanlogic.com** for more information. Or contact us by email at **info@vulcanlogic.com** or by telephone at **(305) 865-4918** to discuss your needs and schedule a free consultation.*

Computer Consulting Services
Custom Programming
Networking
Mobile Computing
System Design & Integration
Training & Support
Web Site Design & Hosting
Equipment & Supplies

VULCAN LOGIC.
INFORMATION TECHNOLOGY SOLUTIONS

MAILING ADDRESS
6538 Collins Avenue #275
Miami Beach, FL 33141-4694

PHONE (305) 865-4918
FAX (305) 864-4398
EMAIL info@vulcanlogic.com
WEB www.vulcanlogic.com

Microsoft® Office Solutions

VULCAN LOGIC.
INFORMATION TECHNOLOGY SOLUTIONS



Tel: (305) 865-4918
www.vulcanlogic.com

YOUR ONE-STOP COMPUTING SOLUTIONS CENTER™

Microsoft® Office XP — The Smarter Work Experience

The world's leading suite of productivity software, **Microsoft® Office** helps you complete common business tasks, including word processing, e-mail, presentations, data management and analysis, and much more.

Think of Microsoft® Office as a family of products designed to help you complete common business tasks:

- **Microsoft® Word** focuses on written documents;
- **Microsoft® Excel** focuses on spreadsheets;
- **Microsoft® Outlook®** focuses on e-mail, calendars, and contacts;
- **Microsoft® PowerPoint®** focuses on presentations and slide shows;
- **Microsoft® Access** focuses on database creation and management.

Office is available in "suites" — groups of programs sold together to meet different needs. We will be happy to help you determine which suite has the right combination of programs for you†.

The Office family of products offers additional stand-alone programs, such as:

- **Microsoft® Visio®** for creating diagrams;
- **Microsoft® FrontPage®** for building Web sites;
- **Microsoft® Publisher®** for desktop publishing;
- **Microsoft® Project** for project management;
- **Microsoft® Data Analyzer** to easily view, analyze, and share business data;
- and **Microsoft® MapPoint®**, for business mapping.



Office XP — the newest version of Office, with features like smart tags, task panes, integrated e-mail, document recovery, and send for review — can help you work smarter than before.

Vulcan Logic — Your Microsoft® Office solutions center

Vulcan Logic can help ensure that your Microsoft® Office suite is properly set up to give you maximum performance and benefit. We can:

- Help you select the ideal suite for your needs;
- Install and/or upgrade your Office suite and Office family programs;
- Configure Office for maximum performance in your environment;
- Train you and your staff on the proper use of the Office software;
- Integrate Office with your existing systems;
- Build custom Office applications to meet your unique requirements.

Let Vulcan Logic handle your Microsoft Office needs.

†For More Information

Visit www.vulcanlogic.com/solutions for more information on Office XP and how Vulcan Logic can help your business. There you'll find a comparison of the various Office suites, links to all the Office XP Product Guides, plus recommended reading lists for Office XP and its component programs.

Our staff will also be happy to answer any questions you may have about Office XP or our services. Contact us by email at info@vulcanlogic.com or by telephone at **(305) 865-4918** to discuss your needs and schedule a free consultation.



Office XP is the most significant version of Office ever released and delivers an exciting set of experiences for the 21st century knowledge worker, including:

Personal Experience

Office XP enables individuals to experience a smarter way of working:

- Presents the tools you need as you work (Smart Tags, Task Panes)
- Offers greater control over the way Office works (Smart Tags)
- Ensures you don't lose data (Document Recovery)

Collaborative Experience

Office XP will enable you to experience working more effectively with others:

- Offers a pre-built Web site to help you manage team projects and activities (SharePoint Team Services)
- Brings all your communication tools together in one place (Hotmail, Instant Messenger)
- Revolutionizes document editing and review process (Send for Review)

Extended Experience

Office XP is now an information hub:

- Links you to relevant/important resources when you need them (Extensible Smart Tags)
- Helps you find information more easily through advanced search capabilities (Search Task Pane, Enhanced Find in Outlook)
- Offers integrated Web services to add more value to Office (Tools on the Web, Design Gallery Live, MSN File Cabinets)

Source: Microsoft